

The below are terms and conditions that relate to our Candidate Registration:

#### Equal Opportunities Statement

We are committed to a policy of equal opportunities for all jobs seekers, and will adhere to this policy at all times. We will regularly review our recruitment procedures to ensure that this policy remains the same.

Regardless of sex, sexual orientation, marital status, age, disability, race, colour, ethnic origin, national origin, religion, political beliefs, Trade Union membership or non-membership, you will be treated as equal when we consider submitting you for our vacancies. All candidates will be assessed on their merits, qualifications, and ability to operate in line with the law.

#### Criminal Convictions

Certain professions and jobs are exempt from the Rehabilitation of Offenders Act 1974, particularly jobs which involve working with children or vulnerable adults. Details of any past criminal convictions must be given to us, and we will handle the information with the utmost discretion. If we believe it is relevant for the vacancies that you are applying for, we will have to take this into consideration.

Failing to declare a previous criminal conviction to us could result in us terminating you from our register should this offence later come to light.

In line with the Rehabilitation of Offenders Act, I declare that I have no unspent convictions and no persecutions pending against me. I will also inform Blu Dog Consultants Limited of any prosecutions that occur while I am registered with Blu Dog Consultants Limited.

#### Health & Disability

It is important that you make us aware of any health or disability circumstances so that we can appropriately assess your needs when it comes to the recruitment service that we provide. We will also need to know your needs for the job that you are looking to perform.

By registering yourself on our site or contacting us, you are confirming that you will inform us of any health or disability circumstances for any relevant career choices you may be making.

#### Data Protection Scheme

Any data that you provide to us through our candidate registration form and on any other documents that you send to us will be used with the sole purpose of finding you relevant jobs.

In providing this service, you have consented to us using this data, which includes storing it on a computerised database, and you also consent to us sending this data to our clients – legal firms and agencies.

#### Candidate Declaration

By registering with us, you are declaring that the information you are providing is both true and correct. You provide Blu Dog Consultants Limited with consent to having your personal data and CV forwarded on to clients, with prior approval. You also consent to any references being passed over to employers, if this should be applicable.